



**J D College of Engineering  
& Management, Nagpur**

**An Autonomous Institute**

Khandala, Post Valni, Near Hanuman Temple  
Borgaon Fata, Kalmeshwar Road,  
Nagpur-441501 (MS)

Education to Eternity

## Internal Quality Assurance Cell (IQAC)

**Vision:** To enhance quality in all the institutional systems and processes involving all the stakeholders.  
**Mission:** To Design, Develop & Implement the various quality initiatives encompassing Scholastic, Co-Scholastic interventions to achieve excellence in Technical & Management Education.

Minutes of Meeting held on 06/05/2024

The following members were present for the meeting

Sr. No	Name of the committee member	Designation/Role in committee	Signature
1	Dr. Shrikant Sonekar	Chairman	
2	Prof. S.M.Bang	Director	
3	Dr. (Mrs)Ujwala S Dange	Co-ordinator	
4	Dr. G.K.Awari	External peer member	
5	Dr. Sanjay Haridas		
6	Dr. Pravin Kshirsagar	Member	
7	Dr.(Mrs) Vaishnavi Dhok		
8	Dr.(Mrs) Supriya Sawashere		
9	Dr. Ashutosh Lanjewar		
10	Dr.(Mrs) Atika Ingole		
11	Dr. (Mrs) Parveen Shaikh		
12	Mr. Mirza Baig		
13	Mr. Suhas Rewatkar		
14	Dr. Bhavana Ilamkar		
15	Mr. Rohan Kokate		
16	Dr. Hemant Baitule		
17	Mr. Sunil Gupta		
18	Mr. Prafulla Ulhe	Dy. Registrar	

Dr. Khursheed, Mr. Amir Meshram, Mr. Jigar Rajkotiya sought the permission of absence from the meeting. The same was granted by the Chairman, IQAC.

At the outset, the Chairman, IQAC welcomed all the members present for the meeting. This was followed by initiating the formal proceedings of the meeting as per Agenda. The co-ordinator, IQAC began with the agenda as under:

Agenda Item No.1.: To approve the minutes of the meeting held on 20/12/2023 and present the ATR of the same.

The minutes were read out and ATR was shared with the house. Based on the ATR, Dr. G.K. Awari, the following with ref. to the points in the MOM/ATR as under:

Point no.1:Detailing of curriculum gaps to be done

Point no. 2:The mission statement to include multi disciplinary word since the college is imparting diploma, engineering and management education.(Eg. "Cultivate multidisciplinary & lifelong learning skills".) In Strategic plan, FDA complaint canteen may be removed since the canteen is outsourced, so the vendor has to ensure all the compliances.

Point no.3: Curricular gaps to be identified by industry experts apart from the BOS members from industry and Curriculum Development Committee.

Point no. 4: The constant follow up with DBATU for the convocation of first Autonomous batch to be made.

Point no 5: Constant validation of syllabus, to be done by TPO when the companies come for pooled campus or during other interactions with the industry experts and TPO shall present the same to Curriculum Dev. Committee regularly.

The minutes were approved and kept on record.

Agenda Item No.2: To approve the scheme and syllabus of 3rd and 4th Semester B. Tech as per NEP 2020 and also the scheme and syllabus of MBA, MCA for 3rd and 4th Semester. The scheme and syllabus was approved. Further, Dr. Awari suggested that in case, the subjects are to be taught from other discipline such as Arts, Fine Arts etc, then remuneration to be paid to teachers to be worked out to ensure the viability of the move.

Agenda Item No.3: To inform about the Student Satisfaction Survey for the year 2023-24.

The survey results were shared. It was suggested that the survey findings to be shared with higher management.

Agenda Item No.4: To inform about the submission of AQAR and the status of IIQA filling for second cycle of NAAC.

Co-ordinator,IQAC informed about the submission 5 AQAR till date and the AQAR for 2023-24 is under process. Since the validity of 1<sup>st</sup> cycle of NAAC is till 31<sup>st</sup> Dec'24, IIQA will be open after 31<sup>st</sup> July. Dr Awari suggested to confirm about the count of 5 years for benchmarks credits in SSR.

Agenda Item No.5: . To inform about the preparation of Prospectus as per UGC guidelines.

Dr. U.S. Dange informed that as per the guidelines based on the meetings held on 5/01/2024 and 12/01/2024 by Dept of Higher Technical Education , the prospectus and other mandatory disclosures are to be displayed on the website. Prospectus material shall be complied by Dr. U. S. Dange and Website related matter shall be done by Dr. Supriya Sawashere.

Agenda Item No.6: To inform about the submission of DST proposal on " Research Lab Extension"

Dean R&D informed about the submission of the proposal amounting to Rs.15Cr. Dr. Awari further suggested that proposal related to Biotechnology to DST and also asked to explore Industry Academia Research initiative with France.

Agenda Item No.7: To share the details of collaboration with Industrial University, Hochiminch City, Vietnam.

Dean R& D shared the details of the collaboration with the house. Dr. Awari suggested to draft the MOU in the MOU format and conduct virtual exchange ceremony.

Agenda Item No.8: To inform about the status of Scopus Indexed International Conference on "Recent trends in innovations in Engineering & Management

Dean R&D informed about the conference and the publication partner. It was suggested that the credentials of the Journal to be ascertained. The proposal for Atal FDP shall be prepared by all the departments. Best three shall be submitted after scrutiny.

Agenda Item No.9: Any other matter with the permission the chair

Dean(Acd) shared about the NPTEL results. TPO shared the details of internship of 3students at IIT Mumbai and Madras and placement of the college for the batch of 2023-24.

The meeting ended with Vote of thanks to chair followed by refreshments.

  
Chairman,

IQAC

**JDCOEM**  
**Chairman**  
**IQAC**

Copy to all the members for information and Necessary action/compliances.

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